



<i>Meeting (No)</i>	HR COMMITTEE (1)
<i>Time & Date</i>	10am Tuesday 31st May 2022
<i>Place</i>	Neston Town Hall
<i>Document</i>	Agenda

Members of the public and the press are welcome to attend for "Part 1" of the agenda. Reports in "Part 2" contain confidential information and only Councillors and reporting officers can be present.

Supporting documents may be viewed on our website www.neston.org.uk by following links to the Town Council Meetings, or viewed at the council offices.

PART 1: Items to be considered in the presence of the press and public		
1	Election of Chair for the meeting	
	To elect the Chairman of the HR Committee for the ensuing Council year.	
2	Election of Vice Chair	
	To elect the Vice Chairman of the HR Committee for the ensuing Council year.	
3	Questions and comments from residents or representatives to a maximum of three minutes per person and an overall limit of 30 minutes	
	on any item of business included in the agenda	
	with the Chairman's permission to seek information from the Council about matters of particular significance to the people of Neston.	
		Document
4	Apologies for absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
5	Declarations of interest	
	To receive declarations of interest.	
6	Minutes of the last meeting	
	To note that the minutes of the HR Sub-committee meetings 16.11.21 and 15.02.2022 were approved and signed by Council 27.05.2022.	
7	Exceptions Report	
	To receive the exceptions report HR1/7	HR1/7
8	Pensions Discretions Policy	
	To consider and approve the draft policy HR1/8	HR1/8
9	Civility and Respect	
a	To consider Council Manager's report HR1/9a and recommendation.	HR1/9a&b
b	To consider support for those in the Local Council's industry by issuing the template letter HR1/9b to our local MP to request that they bring forward discussion about civility and respect in Parliament.	
10	Date of next meeting	
a	To note that this committee will meet on an ad hoc basis.	

b	To consider if any specific meeting times need to be agreed for subsequent meetings.	
11	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
Part 2: Items to be considered in the absence of the press and public		
12	Staff Health and Wellbeing)	
a	To note that welfare meetings are scheduled to take place every 12 weeks.	
b	To consider the Occupation Health Assessment report HR1/11b.	HR1/12b
c	To note that on 08.02.2022, the Resources and Policy committee item 125, received an oral report on the working environment arising from the Occupation Health Assessment report. Although chased with CWaC, no further progress has been made.	
13	Caretaker and Market Officer	
	To note that our C&OM successfully completed his induction period on 17 th May 2022 and his probation will complete within the 2 months period from his start date, 7 th April 2022.	

Signed

A Kunaj
Council Manager

25th May 2022

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Core Members of the Committee: Councillors Hinks, Hudspeth, Kynaston and Samuels.

"We are creating a sustainable market town with a vibrant centre for Neston, its residents, businesses and visitors by fostering a strong community spirit."